

Bar Harbor Business Online: Reports

Select Reports to access a variety of reports for managing accounts.

Available Reports are:

- Prior day – Reports for the day prior to today.
- Current day – Reports for today.
- Activity – Account Activity reports.
- Summary – Account Summary reports.
- Saved reports – Access your saved reports.

PRIOR DAY

Select **Summary** for a summary of a selected account's activity for the prior day or the **Details** button to show details of the prior day's account activity. Select the Account field to switch accounts, and select **Update** to refresh the data.

Close of Business..... July 29, 2026		Prior Day Activity	
		Debits	Credits
Available Balance....	0.01		ACH Items
Collected Balance....	0.01	0.00	0.00
Ledger Balance.....	0.01		
Hold Amount.....	0.00		Inclearing
		0.00	0.00
One-day Float.....	0.00		Over-the-counter
Two-day Float.....	0.00	0.00	0.00
Three-day Float.....	0.00		
Over 3-day Float.....	0.00		Wires
		0.00	0.00
			Transfers

On the Details screen, select Update to display the data, and click the Ellipses icon (...) to download a copy of the report in .txt format.

Prior day Current day Activity Summary

Summary Details ... Update

Prior Account Information

CURRENT DAY

Select an account, then select Update to view a report for the current day's activity.

Reports

Prior day **Current day** Activity Summary Saved reports

Account
Business Checking ▼ Update

Current Account Information

Business Checking /

As of Date..... July 29, 2026

		Current Day Activity	
		Debits	Credits
Available Balance....	0.01	ACH Items	
Collected Balance....	0.01	0.00	0.00
Ledger Balance.....	0.01		
Hold Amount.....	0.00	Inclosing	
		0.00	0.00
Current Available....	0.01	Over-the-counter	
		0.00	0.00

ACTIVITY

For a more detailed account activity report, on the Activity tab, select the Account, date range and additional filters. Click the Ellipses icon (...) to download a copy of the report in .txt format.

Prior day Current day **Activity** Summary Saved reports

ZBA > Jun 24, 2025 – Jul 23, 2026 🔗 ... Update

Account	Date	Ref #	Tran code	Statement description	Debit	Credit
Account total (ZBA)						\$0.09
ZBA	08/18	141		Transfer from x2019 to x2021		\$0.05
ZBA	08/15	141		Transfer from x2019 to x2021		\$0.02
ZBA	07/30	141		Transfer from x9333 to x2021		\$0.01
ZBA	07/30	141		Transfer from x9333 to x2021		\$0.01
Account total (ZBA)						\$0.09
Total (All Accounts)						\$0.09

SUMMARY

To narrow down your report summary by date range, choose the Summary tab.

Prior day	Current day	Activity	Summary	Saved reports					
ZBA (x2021) >				Jun 24, 2025 – Jul 23, 2026	...	Update			
Date ↑	Credits	Debits	One day	Two day float	Current	Available	Collected	# Credits	#
07-07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.09	\$0.09	\$0.09	0	
07-08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.09	\$0.09	\$0.09	0	

SAVED REPORTS

Obtain your saved reports here.

<		Saved reports	
saved report		...	
Activity Report			